

Corvallis Environmental Center

SAGE Garden Manager

The Corvallis Environmental Center is hiring a part-time Garden Manager for our Starker Arts Garden for Education (SAGE) program. The SAGE Garden Manager will oversee a one-acre garden which produces over 30 types of fruits and vegetables. The garden is organically maintained with support from youth and community volunteers. The produce grown in the garden is provided to local food banks and soup kitchens, and to families participating in our To Grow Box garden education/food box program. Classes and programs for youth and adults are held at the garden throughout the year, including service learning programs, internships, SAGE summer camps, and our To Grow Box for low-income families.

SAGE is part of the Corvallis Environmental Center's Edible Corvallis Initiative. The Edible Corvallis Initiative is working to support a sustainable food system in Corvallis.

SAGE Garden Manager duties include:

- Design and plan garden layout.
- Coordinate donations and purchases of supplies and plant starts.
- Develop educational signage at the garden.
- Maintain irrigation system, garden tools and equipment.
- Develop and supervise garden work plan: including planting, watering and harvesting schedule.
- Recruit community volunteers. Supervise weekly work parties at the garden including dinner preparations.
- Coordinate additional volunteer work parties including the Youth Volunteer Corps and school, business, and church groups.
- Track volunteer hours.
- Track produce donations.
- Coordinate deliveries with Stone Soup, South Corvallis Food Bank and other agencies.
- Work with Education Coordinator to recruit and supervise garden assistants and high school interns.
- Coordinate garden activities for summer camps with Education Coordinator.
- Develop and teach adult garden education programs.
- Manage SAGE budget.
- Assist in grant writing and reporting.
- Develop and administer program evaluations.
- Participate in staff meetings and fundraising events.

Preferred Qualifications:

- Extensive gardening/farming experience
- Experience recruiting and managing volunteers
- Experience working with children
- Able to work independently and as part of a team
- Ability to lift 40 lbs and work outdoors in variable climatic conditions
- Familiarity with MS Office computer programs

This is a part-time position with the opportunity to expand; hours are flexible and seasonal. Pay is \$15/hour. The position begins mid-April, 2010.

To apply, please submit a resume and cover letter addressed to Edible Corvallis Initiative Director.

Submissions may be made by:

Email: farmtoschool@live.com

Mail: P.O. Box 2189
Corvallis, OR 97339

or dropped off at the Corvallis Environmental Center's downtown office: 214 SW Monroe Ave., Corvallis.

Application deadline: March 26, 2010.

The Corvallis Environmental Center is an Equal Opportunity Employer.